



D Y Patil International School Pune

Presents

International General Certificate of
Secondary Education (IGCSE) Registrations for
Private Candidates

2021-22



Private Candidate Guidelines

Private candidates are students who study independently, are home schooled or enrol with a distance learning provider, to be prepared for IGCSE examination. The numbers of private candidates have grown significantly in recent years. Private Candidates circumvent the school educational system. They choose to do so for many reasons which may include bullying, health issues, exclusions, mental health.

What is a private candidate?

Assessments are primarily designed for students who are on courses of study at schools and colleges registered with Cambridge. However, it is recognised that there are students who may not attend Cambridge schools but who wish to enter for assessments. Such individuals are referred to as private candidates.

- Entry for assessment can only be made through a CAIE approved centre like our school. It is the responsibility of private candidates to make their own arrangements with a school.
- It is the responsibility of the school to remit fees for any private candidates accepted by the school. Students may be required by the school through which they make their entry to reimburse the full fee and to pay a further fee to cover the cost of supervision and marking

of any coursework or other internally-assessed work by the staff of the school.

- Individuals who have been entered as private candidates are identified separately in summaries of the school's results. The school name will not appear on the certificate issued to private candidates.

Please be aware that it is at the school's discretion as to whether they are prepared to accept private candidates. The responsibility for liaising with the school is entirely that of the student and we will not intercede on behalf of any student whose application is refused.



Why Register with DYPIS Pune as a Private Candidate?

DYPIS Pune is an authorised Cambridge International School to offer Cambridge examinations at IGCSE Levels.

The process of Predicted Grades for regular students is fairly straightforward, as students' records for written assessments, mock examinations and attainment data going back several years, is readily available within the school and easily accessible to teachers.

On the other hand, for a private candidate, no such data or evidence exists within the private examination centre. There is precious little for the Head of Centre to draw on. Tutors may provide examples of work completed by the private candidate, but the Head of Centre will not be able to take that at face value.

The 'Evidence and Data' requested, include conditions which many private candidates cannot fulfil:

These are:

- A private candidate who has entered for their examination must find out whether the Head of Centre will, based on the evidence they have, give them a predicted grade.
- The Head of Centre must feel confident that they can do so with integrity based on the evidence provided.

- If the Head of Centre is unable to accept a private candidate's entry, a transfer to another Centre may be possible, if that Centre has stronger evidence on the candidate. Or, if that Head of Centre is willing to arrange assessments to assess academic ability of the private candidate,

A private examination centre will not have had the relationship with a private candidate that teachers naturally have with their students in school and the Head of Centre is unfairly tasked to validate data from many different sources. Many centres do not wish to put their reputation on the line for pupils not connected to their school.

The grades given to private candidates will have to be verified by exam inspectors later.

Therefore DYPIS Pune conducts Online Mock Examinations for all Private Candidates registered with us. This will enable our teachers and the Head of Centre to validate their work and accept responsibility to provide a predicted grade for each subject.

Our Mock Exams will be conducted online through Exam.net where students will get first hand experience of real exam conditions.

These exams can be taken virtually from anywhere in the world.

The teachers will assess the Mock Exams with IGCSE proposed mark scheme for each and each and every subject component to derive the most appropriate Predicted Grade. The results will be shared with the candidate.

Facilities offered to Private Candidates only at DYPIS:

Before the Examinations:

- Paid pre-booked accommodation for outstation students is available on request.
- Guidance for subject and component selection
- Guidance for ICE Certificate Registration
- Online Mock Examination with all components for registered subjects.
- Statement of Entries with CAIE will be applied
- Guidance for notes and past papers.
- Predicted grades furnished to CAIE by trained teachers based on assessed mock papers and mark scheme published by CAIE.
- Customized individual timetable along with expectations from the registered candidate before and during IGCSE examinations will be sent.
- Access Arrangement / Special Consideration for IGCSE Examination, if any will be processed.

During the Examinations:

- Security for boys and girls.
- Access to Students lounge between two papers, if any

- Paid Cafeteria Services
- CAIE trained Invigilators
- Fully equipped Computer Labs for ICT Practicals
- Arrangements for Speaking and Listening components of the Language papers.

After the Examinations:

- Access to online results as soon as they are declared.
- Hard copies of Statement of Result and Passing Certificate
- ICE Certificate if applicable
- Paid Student counselling - Personal & Career

How do I register with DYPIS for Cambridge exams as a private candidate?

At DYPIS Pune, you can register for IGCSE exams as a private candidate even if you don't attend a regular Cambridge school.

First you need to pre-register

(<https://internationalcollege.in/admissions-process/submit-online-student-application/>) with us so that we can make arrangements to support you with any exam-related queries.

Some syllabuses or options are not available to private candidates.

At DYPIS Pune we offer all sciences with the 'Approaches to Practical' component.

All the syllabuses are on the CAIE website. You can also find study resources, such as past papers, mark schemes and learner guides on this website.

Fees for Private Candidates registering with DYPIS Pune:

Only if our School has spare capacity during the exam series, will we allow private candidates to sit their examinations at our centre, as the schools' primary responsibility remains to its cohort.

Pre-registrations therefore become necessary to avoid any last minute disappointments. We have set fees for our examinations taken by Private Candidates for the administrative costs that we incur in addition to the exam fees that we pay the CAIE for each registration.

Fees Per Subject for Independent Candidates: INR 10,000/-

The following will be charged extra over and above the fees per subject:

- Practical Components for ICT & Computer Science
- Listening and Speaking Components for Languages

Fees for Providing Predicted Grades through Mock Examinations for Registrations: INR 5000/-

Students aspiring to appear as Private candidates may fill in the necessary details on the application form on the school website and make payment for the same at

D Y Patil International College
A/c No :0263101019603
Bank Name : Canara Bank
Address : Koregaon Park, Pune 411001
IFSC Code : CNRB0000263

The details of deadlines and instructions for the Cambridge examinations will be communicated after registrations are confirmed.